

# Job Description

## Manager - Talent Acquisition



**Location:** NCR (New Delhi)

**Become familiar with who we are and what we do.**

JindalX is a global service company focused on delivering awesome customer experiences for its clients. With our focus on continuous innovation, out-of-the-box solutions, and being enablers for our customers, we find the missing 'X' that propels us as partners towards 'Xponential' growth. To know more, visit: [www.jindalx.com](http://www.jindalx.com)

**Curious about the role? Let's take a closer look.**

**Here are our expectations: You will be responsible for –**

- Identifying and assessing complex problems for areas of responsibility
- Create solutions in situations that require an in-depth analysis/evaluation of variable factors
- Strategic direction set by senior management when establishing near-term goals
- Your primary interaction will be with senior management at a client and/or within JindalX, involving matters that may require acceptance of an alternate approach
- Act independently to determine methods and procedures for new assignments
- Flag risks to clients and JindalX stakeholders and propose action plans where needed
- Identify improvement opportunities to optimize processes, decrease costs and increase client value
- Decisions that you make in this role will have a major day to day impact on your area of responsibility
- You will be managing small – Mid-sized teams within JindalX
- You would require a transformation mindset and an eye for identifying automation/process improvement opportunities

**Are you the right fit? Here's what you need to succeed –**

- 4 to 8 years of experience in talent acquisition
- Ability to perform under pressure
- Establish a strong client relationship
- Quick learner
- Team management skills
- Ability to handle disputes
- Ability to manage multiple stakeholders
- Ability to meet deadlines
- Thought leadership

**All set? Look at the other perks we have to keep you excited!**

- Maternity leave (6 months)
- Medical Insurance
- Paid sick time
- Earned Leave
- Provident Fund

**Not enough? Here are some other cool X factors to keep you pampered**

- Flexible schedule
- Friendly work environment
- State-of-the-art cafeteria

**Are you ready to take off your career flight?**

Join us for Xponential career growth!

**#Together Xponential**